

Bures Joint Cemetery Authority

Clerk:
Mrs. J. Wright
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Bures CO8 5DF
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Notice of Cemetery Authority Meeting

Dear Member

You are hereby summoned to attend the meeting of Bures Joint Cemetery Authority on Monday 7th March 2022 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

Agenda

- 1. Apologies for Absence**
- 2. Register of Interests and Dispensation Requests**
To declare any 'Pecuniary' and Non pecuniary' interest
- 3. Minutes of the previous meeting of 10th January 2022 and notes from site meeting of 5th March 2022 to be confirmed and signed (previously circulated)**
- 4. Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by the Chair
The public are invited to give views and question the Committee on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
- 5. Inspector's Asset & Risk Assessment report: Cllr M Baker**
Inspector's Memorial Stability checklist report: Cllr M Baker
Next Inspector: Cllr K McAndrew
- 6. Matters arising which do not appear elsewhere on the agenda**
 - a) Utility pole at St Edmunds Lane**
 - b) Commonwealth War Grave entrance signs**
 - c) Tree monitoring:**
 - i) To report on Picus tests at height for Sequoia and Cedar
 - ii) To report on Tree Survey
 - iii) To discuss quotations for Leylandii maintenance
 - d) Scouts projects i) Bird and bat boxes ii) Cleaning benches**
 - e) To report on Bulb planting**
 - f) To report on ivy removal**
 - g) Contractor works (see attached)**
 - h) Any other matters arising from the site meeting for follow up**

7. Turning area

To report on agreed actions for the turning area

- i) Install posts and chainlink
- ii) Widen path
- iii) Temporary access for service vehicles only

8. Parking bay area

To discuss creating a splay to protect corner graves

9. Management of Memorials

- a) To report on follow up with grave deed holders re unstable memorials
- b) To report on the memorial surround of the late Doggett family
- c) To report on ashes memorial of the t/l Steventon

10. Correspondence

To consider Clerk's request to purchase a grave space

11. Finance

- a) Finance & budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated and for signing by the Chairman and a non-signatory member.
- c) Review of burial fees

12. Interments/ashes interments/memorial applications

Purchase of Grave Space 3 Row S4 – J Davy

Memorial of the late Geoffrey Howard (lost at sea)

Interment of the late Margaret Keeble

Interment of ashes of the late David Keeble

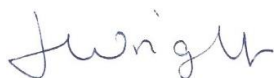
Purchased grave space re-allocation from R3 Space 2 to R5 Space 7 – A Keeble

13. Brief information & exchange for next agenda items

14. Date of next meeting: Next committee meeting: Monday 6th June 2022

at 7.30pm at the Committee Room, Bures Community Centre, Nayland Road

Dates agreed for 2022: 12th September



Mrs Jenny Wright
Clerk to the Cemetery Authority
28th February 2022