

Bures Joint Cemetery Authority

Clerk:
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Notice of Joint Cemetery Authority Meeting

Please note this is a Virtual Zoom Meeting

Members of the Public should contact the Clerk to arrange an invitation to join in

The Press and Public are welcome to attend

Dear Member

You are hereby summoned to attend the meeting of Bures Joint Cemetery Authority on Monday 8th March 2021 at 8.00pm.

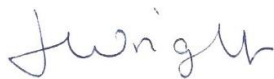
Agenda

1. **Apologies for Absence**
2. **Register of Interests and Dispensation Requests**
To declare any 'Pecuniary' and Non pecuniary' interest
3. **Minutes**
Minutes of the meeting of 11th January 2021 and the Extraordinary meeting of 1st February to be confirmed and signed as correct records (previously circulated).
4. **Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by the Chairman
The public are invited to give views and question the Committee on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
5. **Inspector's Asset & Risk Assessment report: Cllr C Ellis**
Next Inspector: Cllr K McAndrew
6. **Matters arising which do not appear elsewhere on the agenda**
 - a) Utility pole at St Edmunds Lane
 - b) Commonwealth War Grave Gallipoli marker
 - c) Bird and bat boxes project
 - d) Wild flower banks/bulb planting/donation
 - e) Damaged copings on main wall
 - f) Water standpipe repairs
 - g) Brown bin initiative/sponsorship
 - h) Laurel boundary hedge reduction
 - i) Contractor works (see attached)

7. **Parking bay/ turning circle**
 - a) To report on progress of works
 - b) To report on re-location of storage/map/waste facilities
 - c) To discuss options for new storage shed
8. **Management of Memorials**
 - a) To report on unstable memorials/memorial repairs/signs
 - b) To report on memorial stability test
9. **Correspondence**

To report on memorial installation re the late Maeve White
10. **Finance**
 - a) Finance & budget monitoring report – circulated
 - b) Bank reconciliation and verifying bank statements – circulated and for signing by Chairman and a non-signatory member
 - c) To report on waiving of interment ashes fees
11. **Audit Matters**
 - a) To discuss and approve Cemetery conditions and Exclusive Rights letter
12. **Interments/ashes interments/memorial applications**

Memorial of the late Michael Redford
Ashes interment of the late Laura Goody
Interment of the late Alan Burbidge
Purchase of grave space 5 Row P7
13. **Brief information & exchange for next agenda items**
14. **Date of next meeting:** Monday 7th June 2021 to be held either virtually or at the Committee Room, Bures Community Centre, Nayland Road at 7.30pm
Future dates agreed: 6th September 2021



Mrs Jenny Wright
Clerk to the Cemetery Authority
1st March 2021