

BURES ST. MARY PARISH COUNCIL

Clerk: Mrs Jenny Wright
38 The Paddocks
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures St. Mary to be held on Thursday 19th January 2017 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** – To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**
To note Cllr Waring's Declaration of Interests received and advertised
To declare any 'pecuniary' or 'non-pecuniary' interests for meeting
3. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
4. **Minutes of the previous Parish Council Meeting of 24th November 2016 to be approved and signed as a correct record (previously circulated)**
5. **Police**
To note police reports and police meeting dates – circulated
PCC Tim Passmore's Fair Share for Suffolk call for support - circulated
To report on communications with PCSO Laura Mansell (PC dedicated Officer)
- unsociable drivers & hazardous waste
6. **Highway Matters - JF**
 - a) Zebra crossing at school
 - b) School kerb side drop off scheme
 - c) The Croft signs
 - d) B1508 speed limit change
 - e) St Edmunds Lane traffic dangers
 - f) Road bridge footway surfacing
 - g) Bollard at St Mary's, High Street
 - h) Land ownership/light at footpath beside 3 Horseshoes PH
 - i) Overgrown hedges
 - j) Locality Budget

7. Matters arising which do not appear elsewhere on the agenda

1) Pikes Marsh Play area: - **LP**

a) Land transfer b) S106 contributions survey

2) Ditch at Pikes Marsh - **LP**

3) Bank House & Sworders shop front **LP**

4) Eves Orchard issues & Silver Birch trees

5) Street name & numbering service

6) Community Centre brown direction sign

7) Wheelie bin 30mph sticker scheme

8) War memorial lettering/laurels

9) Land transfer at Sportsground & Community Woodland

10) Assets of Community Value List

11) Joint Emergency Plan

12) Defibrillator inspection

13) Local Council Foundation Award – to note proposal not to proceed

8. Parish Plan

Update on progress and meeting booked for 27th February plus follow up meetings

Ideas for questions in plan questionnaire

Dementia Friends Information Talk to develop a Dementia Friendly community

9. Grounds Maintenance and Street Cleansing contracts

To review Grounds Maintenance contract and agree contract period

To review Street Cleansing contract and agree contract period

10. Planning

All applications received and comments made – see attached list

To report on response from Geoff Davies regarding initiative for Cuckoo Hill site

Ministerial Statement relating to Neighbourhood Plans (12 Dec 2016) – circulated

11. Budget

To agree prepared draft budget for 2017 - 2020

To agree and sign Parish Council Precept 2017/18 to BDC

To report on Government's decision not to extend council tax referendum principles to any size of parish or town council in 2017/18 – circulated

12. Finance

Finance & budget monitoring report – circulated

Bank reconciliation and corresponding bank statement – circulated

To agree Parish Plan hall bookings costs to be met by BSMPC and % reimbursed by BHPC

13. Correspondence

Minutes of BAPTC Group circulated – **to discuss parish council membership**
AONB Monthly updates plus **Boundary Review survey – circulated – invitation for Simon Amstutz to give a presentation to be discussed**
Details of Battle's Over 11th November 2018 – Bures Beacon registered - circulated
Details of Salix Finance not for profit organisation – circulated
LAIS 1395 Consultation on Video Conferencing – circulated
Minerals & Waste Local Plan – Issues and Options Consultation – circulated
SALC Winter 2016 update + Subscription letter - circulated
Statement of Advice to Parish Councils of use of the Register of Electors – circulated
Emergency Planning Suffolk Prepared Newsletter December 2016 – circulated
Details of the Suffolk Trading Standards Avian Influenza Prevention Zone - circulated

14. Reports:

- a. Asset report – Cllr G Jackson
- b. Bures Hamlet PC - Cllr Carol Barnham
- c. Cemetery
- d. Sportsground
- e. Community Centre
- f. Rights of Way
- g. Transport
- h. Tree Warden
- i. SALC
- j. Primary School
- k. Bures Common

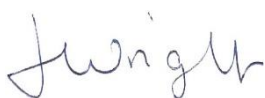
15. Any other business Items to note and for the next agenda

16. Date of next meeting: 23rd March 2017

Future dates booked 2017: Joint APM 30th March, AGM 18th May

Future dates to agree 2017/18: 20th July, 21st Sept, 23rd Nov 2017

18th January 2018



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council

9th January 2017

