

BURES ST. MARY PARISH COUNCIL

Clerk: Mrs Jenny Wright
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures St. Mary to be held on Thursday 21st September 2017 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests
3. **Minutes of the previous Parish Council Meeting of 20th July 2017 to be approved and signed as a correct record (previously circulated)**
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
To report back on items raised at July meeting – Lamp at The Croft, Babergh
Planning application advert
5. **Police**
To note police reports and police meeting dates – circulated
To report on communications with PCSO Laura Mansell (PC dedicated Officer) –
Anti-social behaviour at Sportsground and at Tawneys Ride garages
To discuss CCTV/Joint Street Watch Scheme/Police Specials
6. **Highway Matters – JF**
To report on the following items raised at site meeting with Highways:
 - a) High Street bollards
 - b) Kerbing near Randalls, High Street
 - c) Unofficial school crossing point
 - d) Road Bridge, Bridge Street footway surface
 - e) St Edmunds Lane
 - f) Hollow LaneTo report on other Highway matters:
 - a) B1508 speed issues
 - b) Parking issues
 - c) The Waldegraves unadopted estate

7. Matters arising which do not appear elsewhere on the agenda

- 1) Pikes Marsh estate management, open space and play area: **LP**
 - a) Residents Association
 - b) Grass maintenance
 - c) Land transfer
 - d) Access route & ditch maintenance
 - d) Play equipment & S106 contributions
- 2) Building works at Cuckoo Hill - **LP**
- 3) Sworders shop front - **LP**
- 4) War memorial restoration work
- 5) Overgrown vegetation at Nayland Road
- 6) Assets of Community Value List
- 7) Joint Emergency Plan -
- 8) Grounds maintenance works report
- 9) Team Tree Xmas lights
- 10) Dementia Friendly Community

8. Parish Plan

Update on meetings held and progress of plan
Communication via Website/Social/Media/Parish Magazine

9. Planning

All applications received and comments made – see attached list
To report on Babergh & Mid Suffolk Joint Local Plan Consultation
To note Chairman and Clerk to attend Joint Local Plan Parish Briefing

10. Finance

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated and for signing by Chairman and a non-signatory member
- c) Clerk to report on Financial Briefing held at EALC – notes circulated
- d) To confirm acceptance of 2017/18 Insurance renewal with Came & Co – circulated
- e) To agree updated Asset Register and Breakdown list of assets insured - circulated

11. Audit Matters

To note External Auditors approval of 2016/17 Accounting Statements received with no matters arising - advertised
To note Internal Audit Review meeting arranged for 4th & 5th October at 6pm
– Cllr McCrory & Cllr Kemball, to attend one session with Clerk and Internal Auditor
To agree Minor Works Preferred Builders compiled list – circulated
To report on Preparing for General Data Protection Regulation Briefing

12. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:
LO3 -17 annex 4A May 2017 Introduction to Reform of data protection legislation
LO4 -17 July 2017 Reform of data protection legislation – General Data Protection Regulation and Data Protection Bill
12 Steps to Preparing for the General Data Protection Regulation (GDPR)
NALC Data protection Regulations Policy Committee recommendations
EALC Legal Update No. 4 August
LTN 36 Unfair Contract Terms
LTN 40 Local Council's Documents and Records
LTN 69 Anti-Social Behaviour and Harassment

13. Correspondence

Details of Babergh & Mid Suffolk District Councils move to new premises

Scheduled for 1st October 2017 - circulated

Information on Implementation of Civil Parking Enforcement (CPE) - circulated

LAIS 1401 Litter Strategy – circulated

BDC Town & Parish Council Newsletter July - circulated

BDC Invitation to Sudbury Vision Event September – circulated

AONB Monthly update August 2017 – circulated

Details of www.Oil-club.co.uk - circulated

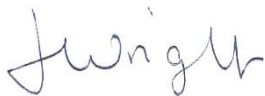
14. Reports:

- a. Asset report – Cllr Leigh Alston
- b. Bures Hamlet PC - Cllr Alan Crowe
- c. Cemetery
- d. Sportsground
- e. Community Centre
- f. Rights of Way
- g. Transport
- h. Tree Warden
- i. SALC – Babergh Area meeting
- j. Primary School
- k. Bures Common

15. Any other business Items to note and for the next agenda

16. Date of next meeting: 23rd November 2017

Future dates booked 2018: 18th January, 22nd March, APM 29th March,
AGM 17th May, 19th July



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council

11th September 2017

