

Bures St Mary Parish Council

Clerk: Mrs J. Wright

38 The Paddocks

Bures CO8 5DF

Tel: 01787 227750

Email: buresparishcouncils@gmail.com

Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the meeting of Bures St Mary Parish Council on Thursday 20th September 2018 at Bures Primary School, Main Hall, Nayland Road at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance; 2. Community Spirit and Communication;
3. Community Assets and Values; 4. Retail Facilities; 5 Housing; 6 Traffic Management;

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes of the Extraordinary Parish Council Meeting of 6th September 2018 and the Joint Planning Committee Meeting of 6th September 2018 to be approved and signed as correct records (previously circulated)**
4. **Public Forum – 15 minutes maximum public participation**
3 minutes for individual contributions unless agreed by the Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
5. **Police**
To report on response from the Chief Constable - reduction of PCSO workforce
To note police reports and police meeting dates – circulated
To note on any issues raised with Suffolk Police Liaison Officer
6. **Highway Matters - JF**
 - a) High Street traffic calming (BPAP 6)
 - b) Unofficial school crossing point (BPAP 6)
 - c) Adoption of The Waldegraves
 - d) Works to Bures Bridge

- e) Damaged signs in parish
- f) SCC introduction of CPE powers in Suffolk
- g) Grit bin process review and removal of grit heaps
- h) SCC Community Self Help Scheme
- i) Speeding and parking issues (BPAP 6)

7. Matters arising which do not appear elsewhere on the agenda

- a) Pikes Marsh estate management, open space and play area (BPAP 3): **LP**
 - 1) BDC Lease
 - 2) Formal agreement of transfer of play equipment and management of play area to Bures Joint Sportsground Committee
 - 3) Management of open space
 - 4) Play equipment & S106 contributions
 - 5) Ditch and path maintenance
- b) Joint Emergency Plan
- c) Meeting venue issues
- d) Website
- e) Suffolk Speed Watch Scheme (BPAP 6)
- f) Babergh Electoral Review
- g) War memorial repairs
- h) To report on Parish Contractor works – see attached list
- i) Audit of old style street lamps

8. Planning - LP

- a) All applications received and comments made – see attached list (BPAP 1)
- b) To report and respond to any planning applications received since the last meeting - No. 13 Nayland Road concerns
- c) To update on Refusal of Application DC/18/00929 Cuckoo Hill and follow up on any enforcement recommendations
- d) To report on letter sent to BTMK Solicitors Ltd.
- e) To report on Enforcement Officer's site inspection of Knowle House (formerly Chambers Bus Yard)
- f) To update on Appeal Notice 18/00057/REF Land East of Colchester Road, joint response sent to Inspector and Vision Statement from Gladman
- g) To update on revised planning application for garage site at Colchester Road
- h) To update on Planning Enforcement FS85634818 Buck Field House
- i) To update on Planning Enforcement FS85633392 Field off Arger Fen Road
- j) To discuss options for Planning Training for the Parish Council

9. Data Protection

To update on information received to date and progress of management of the personal data held

10. Bures Parish Action Plan

To report on member allocation to take actions on plan forward

To report on advertising and BPAP Summary leaflet

To report on Housing Needs Statistics and follow up on a Housing Survey

11. Finance

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated - for signing
- c) To consider Insurance Renewal from Came & Company
- d) To report on BMF grant to Christmas Lights Fund
- e) To consider finance for publication of a Bures Walks Booklet
- f) To consider finance for speed warning signs at Sudbury Road
- g) To consider contributing towards cost of Tommy figure at war memorial

12. Audit Matters

- a) To note External Auditors approval of 2017/18 accounting statements received with no matters arising
- b) To note Internal Audit Review meeting arranged for 3rd October
- Cllr McCrory, Cllr Saer, Clerk and Internal Auditor to attend
- c) To approve amended Standing Orders in line with NALC recommendations
- d) To agree Minor Works Preferred Builders compiled list

13. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted:
Government Consultation: Independent review of planning appeal inquiries,
call for evidence
EALC Legal Update No. 5 August & 6 September Editions

14. Correspondence

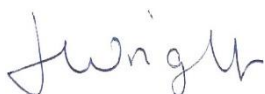
All the following correspondence has been circulated for information and follow up:
Notification of Designation of Little Cornard NP Area
Gambling Act 2005 Local Policy (2016-2019) Consultation
AONB July & August updates

15. Reports:

- a. Asset report – Cllr Tim Fairbairn
- b. Bures Hamlet PC – Cllr Alan Crowe
- c. Cemetery
- d. Sportsground (BPAP 3)
- e. Community Centre
- f. Rights of Way (BPAP 3)
- g. Transport (BPAP 3)
- h. Tree Warden (BPAP 1)
- i. SALC
- j. Primary School (BPAP 3)
- k. Bures Common (BPAP 3)

16. Brief information & exchange for next agenda items

- 17. Date of next meeting:** 22nd November 2018 to be held at the Garrad Room,
Bures Community Centre at 7.30pm
Future dates booked for 2019: 17th January, 21st March, Joint APM 28th March,
AGM 16th May, 18th July, 19th September



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council, 12th September 2018

