

# Bures St Mary Parish Council

Clerk: Mrs J. Wright

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## Notice of Parish Council Meeting

### Please note this is a Virtual Zoom Meeting

**Members of the Public should contact the Clerk to arrange an invitation to join in  
The Press & Public are welcome to attend**

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 23<sup>rd</sup> July 2020 at 7.30pm.

This agenda makes reference to the Bures Parish Action Plan (BPAP) areas of focus:

1. Countryside and Village Appearance; 2. Community Spirit and Communication;
3. Community Assets and Values; 4. Retail Facilities; 5 Housing; 6 Traffic Management;

### AGENDA

1. **Apologies for Absence** – To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**  
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes of the Parish Council Meeting of 21<sup>st</sup> May 2020  
to be approved and signed as a correct record (previously circulated)**
4. **Notice of Member Vacancy**  
Vacancy duly advertised – Co-option for following up
5. **Public Forum** – 15 minutes maximum public participation  
3 minutes for individual contributions unless agreed by the Chairman  
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.  
County and District Councillors may also present their respective reports during the Public Forum.
6. **Police**
  - a) To note police reports and police meeting dates – circulated and online
  - b) Evidence Based Policing Project and Police Engagement Event update
  - c) To report on any other issues raised with Police Liaison Officer and CPT
  - d) BSM Speed Watch Scheme update (BPAP 6)

**7. Highway Matters – JF (BPAP 6)**

- a) Parking issues on Cuckoo Hill re Apple Tree Mews
- b) B1508 roadbridge works
- c) Street lighting – Eves Orchard bollards
- d) Water leakage St Edmunds Lane
- e) Byeway 5 - Croft end

**8. Planning**

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list (BPAP 1)
- b) To consider a response to any applications received since the previous planning committee meeting:
  - Householder Application DC/20/02600** Buckfield House, Arger Fen
  - Full Application DC/02671** Kingsbury Cottage, Upper Road, Little Cornard
- c) To report on the following:
  - Cuckoo Hill reported issues
  - Cuckoo Hill Inquiry scheduled for 6<sup>th</sup> October 2020 Venue TBA
  - Land to rear of Cambridge Way – leaflet response
  - Vacant garage site BH reconsultation
- d) To report on the following Enforcement Cases:
  - S85633392 Field off Arger Fen Road
  - Buildings at Risk Register – barns at Over Hall

**9. Bures Parish Action Plan**

Highway, Street Lighting, Retail Facilities Working Party reports

- a) Retail Facilities report
- b) Request for business/community trading vehicle at Bures Sportsground
- c) Joint Plan Review 2020/21

**10. Matters arising which do not appear elsewhere on the agenda**

- a) Garages at Claypits Avenue **MB**
- b) Pikes Marsh estate (BPAP 3) **MB**
  - 1) BDC Lease 2) S106 contributions 3) Clearance of debris/barbed wire
- c) Fence and ivy issues at Eves Orchard **MB**
- d) Improved Broadband for Arger Fen and Smallbridge
- e) Footpath beside 3 Horseshoes repairs
- f) Local Council Award registration
- g) Health and Wellbeing Plan – report on Zoom Forum
- h) Recording and use of Social Media at Council meetings
- i) One Suffolk Website Accessibility update – to agree audit and scan
- j) Alternatives to Glyphosate
- k) Parish Contractor works list – attached

**11. Audit and Finance Matters**

- a) To note waiting on External Auditor's report for 2019/20 Accounting Statement
- b) To note Internal Auditor Review scheduled for October – date to be agreed
- c) Finance & Budget monitoring report – circulated
- d) Bank reconciliation and verifying bank statements – circulated/for signing

**12. Government Consultation Papers/Legal Topic Notes**

All the following documentations have been circulated and noted:

LGA Code of Conduct Consultation – responses by 17<sup>th</sup> August

L03-20 Postponement of Elections and Referendums

NALC Briefing Summary of Advocacy on the Impact of Coronavirus

NALC Briefing Housing, Communities and Local Government Committee

**13. Correspondence**

All the following correspondence has been circulated for information or follow up:

Government guidance on Coronavirus widely circulated and advertised

All members made aware of the Emergency Plan and Vulnerable Persons Plan held by the Clerk and both District Councils as Case Sensitive for action when required.

Collaborative Communities Covid-19 Survey response – Cllr Aries responded

BMSDC Town and Parish Survey Planning – Cllr Aries responded

Information on Age UK Suffolk ceasing operation from 24<sup>th</sup> July 2020

Available Grants information: Emerging Needs Covid-19 Community Grant,

Babergh District Council Locality Award, County Councillor Locality Award, CIL grants

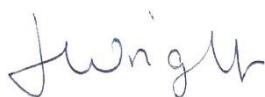
**14. Reports:**

- a. Asset report – Cllr Susan Sills
- b. Bures Hamlet PC – Cllr Ken McAndrew
- c. Cemetery
- d. Sportsground (BPAP 3)
- e. Community Centre
- f. Rights of Way (BPAP 3)
- g. Transport (BPAP 3) – Station Adopters
- h. Tree Warden (BPAP 1)
- i. SALC - AGM
- j. Primary School (BPAP 3)
- k. Bures Common (BPAP 3)

**15. Brief information & exchange for next agenda items**

**16. Date of next meeting:** 2020: 17<sup>th</sup> September, 19<sup>th</sup> November

: 2021: 21<sup>st</sup> January, 18<sup>th</sup> March, APM 22<sup>nd</sup> March (Joint)



**Mrs Jenny Wright**

**Clerk to Bures St Mary Parish Council**

**17<sup>th</sup> July 2020**