

BURES ST. MARY PARISH COUNCIL

Clerk: Mrs Jenny Wright
38 The Paddocks
Bures CO8 5DF
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Dear Councillor

You are hereby summoned to attend the Parish Council Meeting of Bures St. Mary to be held on Thursday 22nd March 2018 at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Co-option**
To report on Co-option of Cllr Tracy Saer
3. **Declarations of Interest & Dispensation Requests**
To declare any 'pecuniary' or 'non-pecuniary' interests
To note BDC intention to annually check for Register of Interests to be updated – details circulated and all members Register of Interests duly updated
4. **Minutes of the previous Parish Council Meeting of 18th January 2018 to be approved and signed as a correct record (previously circulated)**
5. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
6. **Police**
To note police reports and police meeting dates – circulated
To report on police attendance to parking issues at Cuckoo Hill
To follow up on request for warning speed camera sign at Sudbury Road
7. **Highway Matters**
Items awaiting action on Joint Parish Action Plan:
 - a) High Street traffic calming,
 - b) Unofficial school crossing point
 - c) Speed issues at Sudbury Road and Nayland Road
 - d) Parking issuesOther Highway matters:
 - a) The Waldegraves unadopted estate and trip hazard
 - b) Potholes at St Edmunds Lane
 - c) Worn surfacing at Nayland Road
 - d) Suffolk Highways Community Self Help Survey – completed online
 - e) Street Lighting maintenance and energy 2017-18 – MBFU lamps

8. Matters arising which do not appear elsewhere on the agenda

- 1) Pikes Marsh estate management, open space and play area: **LP**
 - a) Residents Association
 - b) Grass maintenance
 - c) Land transfer
 - d) Access route & ditch maintenance
 - e) Play equipment & S106 contributions
 - f) Gate repairs and sign
- 2) Assets of Community Value List
- 3) Joint Emergency Plan
- 4) Website
- 5) Data Protection
- 6) Suffolk Speed Watch Scheme
- 7) Babergh Electoral Review Draft Recommendations – consultation ends 30th April

9. Grounds Maintenance Contracts

To report on Grounds Maintenance contract and contract period until 2019
To review risk assessments and insurance documentation for contractor
To report on Grounds Maintenance work completed – repairs and gritting

10. Parish Plan

Update on meetings held and progress of plan

11. Planning

All applications received and comments made – see attached list
To report on building works at Cuckoo Hill and response to:
Application No: DC/18/00929
To discuss a response to Application No. 17/02291/OUT Land at Colchester Road
To report on Community Infrastructure Levy Workshops
To report on Babergh & Mid Suffolk Joint Local Plan Consultation – Parish Council representation registered

12. Finance

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated and for signing by Chairman and a non-signatory member
- c) Notification of appointment of PKF Littlejohn as External Auditors 2017/18
- d) ICO Certificate of Registration updated for 2018-19
- e) Notification of Council Tax Base 2018/19 – circulated
- f) Insurance Property Damage section updated to include new swing

13. Donations

Requests received from: Suffolk Accident Rescue Service, AONB, Bures PSA, Sudbury & District Citizens Advice, Kernos Counselling Centre, Norfolk and Suffolk 4x4 Response, Sudbury Newstalk, St Mary PCC
To note donations given 2017: St Mary PCC, EAAA, Marie Curie, Fresh Start, SARS

14. Government Consultation Papers/Legal Topic Notes

All the following documentations have been circulated and noted;
EALC Legal Update Issue 1 – March 2018
LO1-18 Financial Assistance to the Church
LO2-18 Reporting Personal Data Breaches

15. Correspondence

Information on Public Engagement re BDC and Mid Suffolk District Councils proposal to dissolve and create a single new District Council
Notification of Dedham Vale AONB & Stour Valley Forum 15th June 2018
Notification of Speed Traffic Order at Horkesley Hill (A134)
Details of setting up a NHW Scheme plus forming a partnership with Suffolk Police
Information on Suffolk RBL Armistice 100 laying of poppies

16. Bures Joint Sportsground Committee

To agree Terms of Reference – circulated

17. Reports:

- a. Asset report – Cllr Dennis Ambrose
- b. Bures Hamlet PC – Cllr Mike Welch
- c. Cemetery
- d. Sportsground
- e. Community Centre
- f. Rights of Way – FP5 update
- g. Transport
- h. Tree Warden
- i. SALC – CEO report for March Area meeting circulated
- j. Primary School
- k. Bures Common

18. Any other business Items to note and for the next agenda

19. Dates for Representatives at BHPC meetings

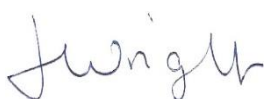
2018: 14th May – Cllr Jackson, 16th July – Cllr McCrory,
17th September – Cllr Saer, 19th November – Cllr Waring
2019: 14th January – Cllr Ambrose

20. Date of next meeting: Joint APM Monday 26th March 2018 at 7.30pm

Future dates booked 2018: Thursdays: AGM 17th May, 19th July

Future dates to be agreed for 2018: 20th September, 22nd November

2019: 17th January



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council

15th March 2018

