

# BURES JOINT CEMETERY AUTHORITY

## *Finance Report 6<sup>th</sup> June 2022*

| Expenditure              | Budget 2022/23   | Expenditure at 6 <sup>th</sup> June 2022 | Predicted spend to come to year end |
|--------------------------|------------------|--|-------------------------------------|
|                          |                  |  | <b>All excluding VAT</b>            |
| Grasscutting             | 3,000.00         | 555.00                                   | 2,445.00                            |
| General maintenance      | 2,500.00         | 360.00                                   | 2,140.00                            |
| Winter maintenance       | 1,000.00         | 0.00                                     | 1,000.00                            |
| Contractor ashes/repairs | 775.00           | 0.00                                     | 775.00                              |
| Tree works               | 2,000.00         | 0.00                                     | 2,000.00                            |
| Pathways                 | 1,000.00         | 0.00                                     | 1,000.00                            |
| Projects                 | 500.00           | 0.00                                     | 500.00                              |
| Clerk's salary           | 1,920.00         | 356.46                                   | 1,563.54                            |
| Administration           | 200.00           | 126.80                                   | 73.20                               |
| Hall hire                | 90.00            | 0.00                                     | 90.00                               |
| Training                 | 500.00           | 0.00                                     | 500.00                              |
| Insurance                | 320.00           | 343.03                                   | 0.00                                |
| Auditor's fees           | 240.00           | 80.00                                    | 200.00                              |
| Water charges            | 75.00            | 0.00                                     | 75.00                               |
| Rates                    | 0.00             | 0.00                                     | 0.00                                |
|                          | <b>14,120.00</b> | <b>1,821.29</b>                          | <b>12,361.74</b>                    |

### Bank balances as at 6<sup>th</sup> June 2022

|                         |   |
|-------------------------|---|
| Business Saver Account: | 19,677.01                               |
| Community Account:      | <u>1,400.97</u> (when all cheques paid) |
|                         | <b>21,077.98</b>                        |

### Plus

|                                    |          |
|------------------------------------|----------|
| 2 <sup>nd</sup> half year precepts | 6,500.00 |
|------------------------------------|----------|

|   |           |
|---|-----------|
| <b>Less predicted spend to come to year end</b> | 12,361.74 |
|---|-----------|

|                                  |          |
|----------------------------------|----------|
| <b>Less 25% Retention Buffer</b> | 3,250.00 |
|----------------------------------|----------|

### Less Earmarked

|                         |          |
|-------------------------|----------|
| Boundary walls          | 4,000.00 |
| Tree work               | 8,000.00 |
| Covid-19 Business Grant | 551.39   |

|                         |                 |
|-------------------------|-----------------|
| <b>Residual Balance</b> | <b>(585.15)</b> |
|-------------------------|-----------------|

**Explanations:** £10,000 COVID-19 grant received – £551.39 remaining – costs of path widening and post installation allocated from the grant and not from 2022/23 budget.

Pending tree works is covered by £8,000 in Earmarked and £2,000 in budget if necessary.

Although the Residual Balance is showing a deficit there are budget allocations which may be not be spent this financial year – winter maintenance £1,000, pathways £1,000 and projects £500.

£200 bulb donation fully spent.

£200 memorial stability check costs – no invoice will be raised by Luxstons

Edging of paths not considered a high priority project this financial year.

**There were no Standing Orders or Direct Debit payments made during the period  
8<sup>th</sup> March 2022 to 6<sup>th</sup> June 2022**

**There were no Bank Transfers made between accounts during the period  
8<sup>th</sup> March 2022 to 6<sup>th</sup> June 2022**

**The following payments have been met prior to meeting:**

|            |  |          |
|------------|--|----------|
| Chq 101597 | J Aries (Zoom, bulbs, wheelie bin clips) | 89.27    |
| Chq 101598 | Mrs J Wright (salary March)              | 127.32   |
| Chq 101599 | HMRC (tax March)                         | 31.80    |
| Chq 101600 | Anglian Water (charges)                  | 20.75    |
| Chq 101601 | J Aries (potted bulbs)                   | 16.93    |
| Chq 101602 | R W Wright (lock)                        | 25.00    |
| Chq 101603 | JPB Landscapes (maint, paths, posts)     | 2,122.44 |
| Chq 101604 | Mrs J Wright (April salary & backdate)   | 155.81   |
| Chq 101605 | Mrs J Wright (pettycash April)           | 6.80     |
| Chq 101606 | HMRC (tax April)                         | 38.80    |
| Chq 101607 | BDC (greenwaste hire)                    | 57.00    |
| Chq 101608 | JPB Landscapes (grounds maint)           | 660.00   |
| Chq 101615 | BHPC (dropbox licence)                   | 120.00   |
| Chq 101616 | BHIB (insurance)                         | 343.03   |
| Chq 101617 | Mrs J Wright (salary May)                | 129.45   |
| Chq 101618 | HMRC (tax May)                           | 32.40    |
| Chq 101609 | C Holbrook (audit)                       | 40.00    |
| Chq 101610 | C Holbrook (audit extra fees agreed)     | 40.00    |

**The following payments to be agreed at meeting:**

None

**Burial fees received prior to the meeting:**

|                        |                                |        |
|------------------------|--------------------------------|--------|
| Hanchets Memorials     | Memorial t/l Susan Daniel      | 30.00  |
| Stonewriters Memorials | Memorial t/l Timothy Underwood | 40.00  |
| J Wright               | Purchase Grave Space 5 Row R6  | 80.00  |
| A Clarke Memorials     | Memorial t/l Sheila Carter     | 40.00  |
| EOE Co-op Sudbury      | Interment t/l George Sargeant  | 200.00 |
| EOE Co-op Sudbury      | Interment Rowland Grindell     | 400.00 |

**Income received prior to the meeting:**

|               |                                   |          |
|---------------|-----------------------------------|----------|
| BHPC          | 1 <sup>st</sup> half year precept | 3,250.00 |
| BSMPC         | 1 <sup>st</sup> half year precept | 3,250.00 |
| HMRC          | VAT refund                        | 892.30   |
| A C Thomson   | Purchase of boulders              | 47.73    |
| Barclays Bank | Interest                          | 0.49     |