

BURES JOINT CEMETERY AUTHORITY

Finance Report 6th September 2021

Expenditure	Budget 2021/22	Expenditure at 6 th September 2021	Predicted spend to come to year end
			All excluding VAT
Grasscutting	2,750.00	1,480.00	1,270.00
General maintenance	2,250.00	720.00	1,530.00
Winter maintenance	1,000.00	0.00	500.00
Contractor ashes/repairs	500.00	370.44	104.56
Tree works	2,000.00	0.00	2,000.00
Pathways	1,000.00	0.00	0.00
Projects	500.00	7,149.91	See Earmarked
Clerk's salary	1,825.00	795.60	1,113.84
Administration	175.00	19.55	55.45
Hall hire	75.00	0.00	60.00
Training	500.00	0.00	0.00
Insurance	315.00	309.83	0.00
Auditor's fees	230.00	40.00	200.00
Water charges	75.00	25.21	49.79
Rates	0.00	0.00	0.00
	13,195.00	10,910.54	6,883.64

Bank balances as at 6th September 2021

Business Saver Account:	19,675.54
Treasurer's Account:	<u>3,043.80</u> (when all cheques paid)
	22,719.34

Plus 2nd half year precepts 6,500.00

Less predicted spend to come to year end 6,883.64

Less 25% Retention Buffer 3,250.00

Less Earmarked

Bulb project	200.00
Boundary walls	4,000.00
Tree work	8,000.00
Covid-19 Business Grant	2,850.09

Residual Balance 4,035.61

Explanations: £10,000 COVID-19 grant received – £7,149.91 spent to date – shown in projects budget – remaining £2,850.09 earmarked – shown in budget as spent at year end.

£200 earmarked re donation for autumn bulb planting – shown in budget as spent at year end.

£200 memorial stability check costs will be absorbed into any agreed memorial works from the report.

**There were no Standing Orders or Direct Debit payments made during the period
8th June 2021 to 6th September 2021**

**There were no Bank Transfers made between accounts during the period
8th June 2021 to 6th September 2021**

The following payments have been met prior to meeting:

Chq 101544	C Holbrook (internal audit fees)	40.00
Chq 101545	JPB Landscapes (grounds maint)	660.00
Chq 101546	Mrs J Wright (salary June '21)	127.32
Chq 101547	HMRC (tax June '21)	31.80
Chq 101548	N S Norton (gate painting)	92.50
Chq 101549	Anglian Water (charges)	25.21
Chq 101550	JPB Landscapes (shed area/paths)	8,100.90
Chq 101551	G Jackson (signs)	72.70
Chq 101552	Woodland Homecare (shed)	478.99
Chq 101553	JPB Landscapes (grounds maint)	828.00
Chq 101554	Mrs J Wright (salary July '21)	127.32
Chq 101555	Mrs J Wright (pettycash July '21)	7.99
Chq 101556	HMRC (tax July '21)	31.80
Chq 101557	JPB Landscapes (grounds maint/grasscut)	660.00
Chq 101558	G Jackson (signs)	16.95
Chq 101559	Mrs J Wright (salary Aug '21)	127.32
Chq 101560	HMRC (tax Aug '21)	31.80

The following payments to be agreed at meeting:

None

Burial fees received prior to the meeting:

Mrs P Gaer	Memorial t/l Christopher Robinson	30.00
Mrs S Dunn	Interment of ashes t/l Norman Ford	85.00
Luxstone Memorials	Ashes memorial t/l Norman Ford	30.00
Saxon Monumental Craft	Ashes memorial t/l Alec & Kathleen Ford	30.00
Anne Ryder	Interment of ashes t/l Mary Fleming	85.00
Keith Harrington	Interment of ashes t/l Daphne Harrington	85.00
A C Thomson	Purchase of Grave Space 2 Row R6	80.00
A C Thomson	Memorial t/l Patricia Thomson	30.00

Income received prior to the meeting:

None