

# BURES JOINT CEMETERY AUTHORITY

## *Finance Report 7<sup>th</sup> March 2022*

Expenditure	Budget 2021/22	Expenditure at 7 <sup>th</sup> March 2022	Predicted spend to come to year end
			<b>All excluding VAT</b>
Grasscutting	2,750.00	2,405.00	555.00
General maintenance	2,250.00	2,010.00	360.00
Winter maintenance	1,000.00	600.00	0.00
Contractor ashes/repairs	500.00	1,046.25	100.00
Tree works	2,000.00	440.00	1,560.00
Pathways	1,000.00	0.00	0.00
Projects	500.00	7,799.28	See Earmarked
Clerk's salary	1,825.00	1,750.32	159.12
Administration	175.00	65.67	10.00
Hall hire	75.00	28.00	28.00
Training	500.00	0.00	0.00
Insurance	315.00	309.83	0.00
Auditor's fees	230.00	240.00	0.00
Water charges	75.00	53.64	25.00
Rates	0.00	0.00	0.00
	<b>13,195.00</b>	<b>16,747.99</b>	<b>2,797.12</b>

### Bank balances as at 7<sup>th</sup> March 2022

Business Saver Account:	19,676.52
Treasurer's Account:	<u>5,876.48</u> (when all cheques paid)
	<b>25,553.00</b>

**Less** predicted spend to come to year end 2,797.12

**Less** 25% Retention Buffer 3,250.00

### **Less Earmarked**

Bulb project	32.63
Boundary walls	4,000.00
Tree work	8,000.00
Covid-19 Business Grant	2,320.09

**Residual Balance 5,153.16**

**Explanations:** £10,000 COVID-19 grant received – £7,679.91 spent to date – shown in projects budget – remaining £2,320.09 earmarked – shown in budget as spent at year end.

£200 earmarked re donation for autumn bulb planting – £167.37 spent to date - shown in projects budget – remaining £32.63 earmarked – shown in budget as spent at year end.

£200 memorial stability check costs will be absorbed into any agreed memorial works from the report. No invoice received to date.

£1,735.00 burial fees received and recorded in figures.

Edging quotation is £6,475.00 – this will be a manageable cost in financial year 2022-23.

**There were no Standing Orders or Direct Debit payments made during the period  
11<sup>th</sup> January 2022 to 7<sup>th</sup> March 2022**

**There were no Bank Transfers made between accounts during the period  
11<sup>th</sup> January 2022 to 7<sup>th</sup> March 2022**

**The following payments have been met prior to meeting:**

Chq 101589	Mrs J Wright (salary Jan '22 )	127.32
Chq 101590	HMRC (tax Jan '22)	31.80
Chq 101591	1 <sup>st</sup> Bures Scouts (bird box materials)	67.00
Chq 101592	JPB Landscapes (grounds maint x 3)	1,620.00
Chq 101593	Mrs J Wright (salary Feb '22)	127.32
Chq 101594	Mrs J Wright (pettycash Feb '22)	7.25
Chq 101595	HMRC (tax Feb '22)	31.80
Chq 101596	1 <sup>st</sup> Bures Scouts (donation bench clean)	40.00

**The following payments to be agreed at meeting:**

None

**Burial fees received prior to the meeting:**

J Edwards FD	Interment fees t/l Janet Thornton	80.00
J Edwards FD	Interment fees t/l Derek Davy	160.00
	(via BACS)	
J Davy	Purchase Grave Space 3 Row S4	80.00
Luxstone Memorials	Memorial t/l Geoffrey Howard	30.00
	(via BACS)	
Sudbury EOE Co-op	Interment t/l Margaret Keeble	160.00
Sudbury EOE Co-op	Ashes interment t/l David Keeble	50.00

**Income received prior to the meeting:**

None