

# BURES JOINT CEMETERY AUTHORITY

## *Finance Report 8<sup>th</sup> March 2021*

Expenditure	Budget 2020/21	Expenditure at 8 <sup>th</sup> March 2021	Predicted spend to come to year end
			<b>All excluding VAT</b>
General maintenance	4,500.00	4,510.00	500.00
Winter maintenance	1,000.00	122.50	0.00
Contractor extras/ashes/repairs	1,000.00	533.40	775.00
Tree works	2,000.00	1,350.00	0.00
Pathways	1,000.00	0.00	0.00
Projects	200.00	48.99	50.00
Clerk's salary & HMRC	1,775.00	1,698.97	159.12
Administration	150.00	36.12	10.00
Hall hire	60.00	11.99	23.98
Training	200.00	0.00	0.00
Insurance	325.00	306.45	0.00
Auditor's fees	230.00	230.00	0.00
Water charges	75.00	40.01	15.00
Rates	0.00	0.00	0.00
	<b>12,515.00</b>	<b>8,888.43</b>	<b>1,533.10</b>

### Bank balances as at 8<sup>th</sup> March 2021

Business Saver Account:	19,674.56
Treasurer's Account:	<u>9,289.31</u> (when all cheques paid)
	<b>28,963.87</b>

Less predicted spend to come to year end	1,533.10
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Less 25% Retention Buffer	3,250.00
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### Less Earmarked

Boundary walls	2,000.00
Tree work	6,000.00
Covid-19 Business Grant	10,000.00

<b>Residual Balance</b>	<b>6,180.77</b>
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**Explanations:** £10,000 COVID-19 grant received – moved into Earmarked so that grant spend can be shown separately.

Predicted that not all budget for tree works and winter maintenance will be spent.

Water standpipe and coping repairs included in predicted spend.

Laurel reduction costs included in predicted spend for tree works.

Costs of pending memorial stability check and any actions recommended by the stonemason – suggest moving unspent budget from tree work and paths to these costs if required.

**There were no Standing Orders or Direct Debit payments made during the period  
12<sup>th</sup> January 2021 to 8<sup>th</sup> March 2021**

**There were no Bank Transfers made between accounts during the period  
12<sup>th</sup> January 2021 to 8<sup>th</sup> March 2021**

**The following payments have been met prior to meeting:**

Chq 101509	Mrs J Wright (salary Jan'21)	127.32
Chq 101510	HMRC (tax Jan '21)	31.80
Chq 101511	J Aries (Zoom charges Feb '21)	14.39
Chq 101512	N S Norton (transport of topsoil)	74.00
Chq 101513	Atlas Signs (memorial signs)	72.00
Chq 101514	R W Wright (memorial repairs)	70.00
Chq 101515	Steven Binks (memorial signs)	76.00
Chq 101516	M Friend (reimbursement ashes fees)	100.00
Chq 101517	P White (reimbursement ashes fees)	200.00
Chq 101518	R Brice (reimbursement ashes fees)	50.00
Chq 101519	JPB Landscapes (grounds maint)	360.00
Chq 101520	Mrs J Wright (salary Feb'21)	127.32
Chq 101521	Mrs J Wright (pettycash Feb '21)	9.90
Chq 101522	Cancelled cheque	
Chq 101523	HMRC (tax Feb '21)	31.80
Chq 101524	Blake Tree Care (laurel reduction)	1,500.00

**The following payments to be agreed at meeting:**

None

**Burial fees received prior to meeting:**

EOE Co-operative Service	Memorial t/l Michael Redford	30.00
S & C Wright	Ashes prep fees t/l Laura Goody	35.00

**Income received prior to meeting:**

P White	Donation for bulbs	!00.00
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