

# BURES JOINT CEMETERY AUTHORITY

## *Finance Report 10<sup>th</sup> January 2022*

Expenditure	Budget 2021/22	Expenditure at 10 <sup>th</sup> January 2022	Predicted spend to come to year end
			<b>All excluding VAT</b>
Grasscutting	2,750.00	2,405.00	555.00
General maintenance	2,250.00	1,260.00	900.00
Winter maintenance	1,000.00	0.00	500.00
Contractor ashes/repairs	500.00	979.25	100.00
Tree works	2,000.00	440.00	1,560.00
Pathways	1,000.00	0.00	0.00
Projects	500.00	7,799.28	See Earmarked
Clerk's salary	1,825.00	1,432.08	477.36
Administration	175.00	58.42	20.00
Hall hire	75.00	28.00	28.00
Training	500.00	0.00	0.00
Insurance	315.00	309.83	0.00
Auditor's fees	230.00	240.00	0.00
Water charges	75.00	53.64	25.00
Rates	0.00	0.00	0.00
	<b>13,195.00</b>	<b>15,005.50</b>	<b>4,165.36</b>

### Bank balances as at 10<sup>th</sup> January 2022

Business Saver Account:	19,676.52
Treasurer's Account:	<u>7,368.97</u> (when all cheques paid)
	<b>27,045.49</b>

Less predicted spend to come to year end	4,165.36
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Less 25% Retention Buffer	3,250.00
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### Less Earmarked

Bulb project	80.63
Boundary walls	4,000.00
Tree work	8,000.00
Covid-19 Business Grant	2,320.09

<b>Residual Balance</b>	<b>5,229.41</b>
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**Explanations:** £10,000 COVID-19 grant received – £7,679.91 spent to date – shown in projects budget – remaining £2,320.09 earmarked – shown in budget as spent at year end.

Quotation for extending the turning area is £1,739.00 and therefore funds available.

£200 earmarked re donation for autumn bulb planting – £119.37 spent to date - shown in projects budget – remaining £80.63 earmarked – shown in budget as spent at year end.

£200 memorial stability check costs will be absorbed into any agreed memorial works from the report. No invoice received to date.

£1,175 burial fees received and recorded in figures – still £240 to be received and recorded.

Edging quotation is £6,475.00 – this will be a manageable cost in financial year 2022-23.

**There were no Standing Orders or Direct Debit payments made during the period  
7<sup>th</sup> September 2021 to 10<sup>th</sup> January 2022**

**There were no Bank Transfers made between accounts during the period  
7<sup>th</sup> September 2021 to 10<sup>th</sup> January 2022**

**The following payments have been met prior to meeting:**

Chq 101561	Mrs J Wright (salary Sept '21)	127.32
Chq 101562	Mrs J Wright (pettycash Sept'21)	5.32
Chq 101563	HMRC (tax Sept '21)	31.80
Chq 101564	Anglian Water (charges)	13.53
Chq 101565	JPB Landscapes (grounds maint)	744.00
Chq 101566	N S Norton (grounds maint)	325.00
Chq 101567	Suffolk Tree Services (picus tests)	528.00
Chq 101568	G Jackson (signs)	37.10
Chq 101569	JPB Landscapes (grounds maint)	744.00
Chq 101570	Mrs J Wright (salary Oct '21)	127.32
Chq 101571	Mrs J Wright (pettycash Oct '21)	6.10
Chq 101572	HMRC (tax Oct '21)	31.80
Chq 101573	J Aries (bulbs/compost)	51.95
Chq 101574	PKF Littlejohn (external audit)	240.00
Chq 101575	JPB Landscapes (grounds maint)	762.00
Chq 101576	Norton Electrical (shed guttering)	260.00
Chq 101577	Mrs J Wright (salary Nov '21)	127.32
Chq 101578	HMRC (tax Nov '21)	31.80
Chq 101579	J Aries (compost)	31.46
Chq 101580	R W Wright (padlock)	9.00
Chq 101581	J Aries (boulders)	47.73
Chq 101582	Mrs J Wright (salary Dec '21)	127.12
Chq 101583	Mrs J Wright (pettycash Dec '21)	4.95
Chq 101584	HMRC (tax Dec '21)	32.00
Chq 101585	Community Centre (hall hire)	28.00
Chq 101586	Anglian Water (charges)	14.90
Chq 101587	Mr G Vaughan (bird scarer)	34.00
Chq 101588	Mrs C Ellis (bulbs)	78.94

**The following payments to be agreed at meeting: None**

**Burial fees received prior to the meeting:**

M A & C Heath	Purchase ashes Space 11 Row A3	50.00
E Griffiths	Purchase ashes Spaces 13 & 14 Row P8	200.00
	(via BACS)	
Colchester EOE Co-op	Interment t/l Sheila Carter	320.00
H L Perfitt Ltd	Additional inscription t/l George Austin	20.00
Luxstone Memorials	Additional inscription t/l Ivan Goddard	30.00
	(via BACS)	

**Income received prior to the meeting:**

BSMPC	2 <sup>nd</sup> half year precept	3,250.00
BHPC	2 <sup>nd</sup> half year precept	3,250.00
J M Aries	Refund on padlock	9.99
Barclays Bank plc	Interest	0.98
HMRC	VAT refund	1,797.64