

BURES JOINT CEMETERY AUTHORITY

Finance Report 11th January 2021

Expenditure	Budget 2020/21	Expenditure at 11 th January 2021	Predicted spend to come to year end
			All excluding VAT
General maintenance	4,500.00	4,210.00	1,000.00
Winter maintenance	1,000.00	122.50	300.00
Contractor extras/ashes/repairs	1,000.00	253.40	250.00
Tree works	2,000.00	100.00	1,250.00
Pathways	1,000.00	0.00	0.00
Projects	200.00	48.99	50.00
Clerk's salary & HMRC	1,775.00	1,380.73	477.36
Administration	150.00	26.22	15.00
Hall hire	60.00	0.00	40.00
Training	200.00	0.00	0.00
Insurance	325.00	306.45	0.00
Auditor's fees	230.00	230.00	0.00
Water charges	75.00	40.01	15.00
Rates	0.00	0.00	0.00
	12,515.00	6,718.30	3,397.36

Bank balances as at 11th January 2021

Business Saver Account:	19,674.56
Treasurer's Account:	<u>11,615.64</u> (when all cheques paid)
	31,290.20

Less predicted spend to come to year end	3,397.36
---	-----------------

Less 25% Retention Buffer	3,250.00
----------------------------------	----------

Less Earmarked

Boundary walls	2,000.00
Tree work	6,000.00
Covid-19 Business Grant	10,000.00

Residual Balance	6,642.84
-------------------------	-----------------

Explanations: £10,000 COVID-19 grant received – moved into Earmarked so that grant spend can be shown separately.

Have predicted that not all budget for tree works and winter maintenance will be spent.

Laurel reduction costs included in predicted spend for tree works.

Costs of pending memorial stability check and any actions recommended by the stonemason – suggest moving unspent budget from tree work and paths to these costs if required.

**There were no Standing Orders or Direct Debit payments made during the period
8th September 2020 to 11th January 2021**

**There were no Bank Transfers made between accounts during the period
8th September 2020 to 11th January 2021**

The following payments have been met prior to meeting:

Chq 101485	Mrs J Wright (photocopy maps)	28.80
Chq 101486	JPB Landscapes (grounds maint/grasscut)	660.00
Chq 101487	Anglian Water (charges)	13.36
Chq 101488	Mrs J Wright (salary Sept '20	139.27
Chq 101489	Mrs J Wright (pettycash Sept '20	3.86
Chq 101490	HMRC (tax Sept '20)	34.80
Chq 101491	JPB Landscapes (grounds maint/grass cut)	660.00
Chq 101492	Mr G Vaughan (tree works)	100.00
Chq 101493	Mrs J Wright (salary Oct '20)	127.32
Chq 101494	HMRC (tax Oct '20)	31.80
Chq 101495	JPB Landscapes (grounds maint/grasscut)	891.00
Chq 101496	N S Norton (repairs)	55.50
Chq 101497	Mrs J Wright (salary Nov '20)	127.32
Chq 101498	Mrs J Wright (pettycash Nov '20)	4.40
Chq 101499	HMRC (tax Nov '20)	31.80
Chq 101500	PKF Littlejohn LLP (external audit fees)	240.00
Chq 101501	Mrs J Wright (Beebombs)	29.99
Chq 101502	Cancelled cheque	
Chq 101503	JPB Landscapes (grounds maint)	216.00
Chq 101504	Mrs J Wright (salary Dec '20)	127.32
Chq 101505	Mrs J Wright (pettycash Dec '20)	3.58
Chq 101506	HMRC (tax Dec '20)	31.80
Chq 101507	Anglian Water (charges)	13.24
Chq 101508	JPB Landscapes (grounds maint)	222.00

The following payments to be agreed at meeting:

None

Burial fees received prior to meeting:

R Brice	Ashes interment t/l Julie Brice	85.00
K Pilgrim	Memorial t/l Elizabeth Pilgrim	30.00
R Gwinell & Sons	Memorial t/l Anthony Pilkington	30.00
M J Friend	Ashes interment t/l K & J Friend	135.00

Income received prior to meeting:

Barclays Bank plc	Interest	3.21
BHPC	2 nd half year precept	3,250.00
BSMPC	2 nd half year precept	3,250.00

