

BURES JOINT CEMETERY AUTHORITY

Finance Report 11th March 2024

Expenditure	Budget 2023/24	Expenditure at 11 th March 2024	Predicted spend to come to year end
			All excluding VAT
Grasscutting	3,000.00	2,775.00	370.00
General maintenance	2,250.00	2,268.00	360.00
Winter maintenance	1,000.00	720.00	0.00
Contractor ashes/repairs	1,000.00	365.92	100.00
Tree works	2,000.00	2,980.00	0.00
Pathways	0.00	0.00	0.00
Projects - Fencing	1,000.00	420.18	0.00
Clerk's salary	1,995.00	1,959.74	175.00
Administration	150.00	259.05	10.00
Hall hire	75.00	88.74	20.92
Training	500.00	0.00	0.00
Insurance	360.00	392.51	0.00
Auditor's fees	280.00	290.00	0.00
Water charges	75.00	69.92	25.00
Rates	0.00	0.00	0.00
	13,685.00	12,589.06	1,060.92

Bank balances as at 11th March 2024

Business Instant Account:	15,051.35
Treasurer's Account:	<u>4,084.55</u>
	19,135.90

Less predicted spend to come to year end 1,060.92

Less 25% Retention Buffer 3,250.00

Less Earmarked

Boundary walls	4,500.00
Tree work	5,000.00

Residual Balance 5,324.98

Explanations:

Administration spend will be over budget at end of financial year – Dropbox subscription £144 and extra HMRC outsource costs.

HMRC tax being paid by monthly DD.

The £1,500 costs for wall pointing met from earmarked funds for boundary walls – balance £4,500.00

Salary increase agreed and backdated to 1st April 2023 thus salary budget figure shows small overspend.

Tree works budget shows predicted spend of £2,900 for Limes and Laurels planned works.

**There was one Standing Orders or Direct Debit payments made during the period
8th January 2024 to 11th March 2024**

25 th January 2024	£91.99	HMRC tax payment
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**There were no Bank Transfers made between accounts during the period
8th January 2024 to 11th March 2024**

**There were 7 BACS transfers paid from the Treasurers A/C during the period
8th January 2024 to 11th March 2024**

Mrs J Wright	Salary	150.25
J Aries	Bulbs & poppy seeds	16.00
Community Centre	Hall hire	20.92
Blake Tree Care	Limes & laurels	3,480.00
JPB Landscapes	Grounds maint	264.00
Rob's Plumbing	Water tap repairs	65.00
Mrs J Wright	Salary & pettycash	155.25

The following payments to be agreed at meeting:

None

Burial fees received prior to the meeting:

Luxstone Memorials	Memorial t/l D & B Delmonte	40.00
Saxon Monumental Craft	Memorial of the t/l David Vango	40.00
Sudbury EOE Funeral Service	Ashes interment t/l Dulcie Cardy	100.00
Sudbury EOE Funeral Service	Addit inscrip t/l Dulcie Cardy	20.00

Income received prior to the meeting:

Lloyds Bank	Interest	32.11
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