

# BURES JOINT CEMETERY AUTHORITY

## *Finance Report 19<sup>th</sup> June 2023*

Expenditure	Budget 2023/24	Expenditure at 19 <sup>th</sup> June 2023	Predicted spend to come to year end
			<b>All excluding VAT</b>
Grasscutting	3,000.00	925.00	2,075.00
General maintenance	2,250.00	540.00	1,710.00
Winter maintenance	1,000.00	0.00	1,000.00
Contractor ashes/repairs	1,000.00	169.00	831.00
Tree works	2,000.00	80.00	1,920.00
Pathways	0.00	0.00	0.00
Projects - Fencing	1,000.00	0.00	1,000.00
Clerk's salary	1,995.00	279.90	1,715.10
Administration	150.00	156.40	25.00
Hall hire	75.00	25.98	49.02
Training	500.00	0.00	500.00
Insurance	360.00	392.51	0.00
Auditor's fees	280.00	80.00	210.00
Water charges	75.00	29.74	45.26
Rates	0.00	0.00	0.00
	<b>13,685.00</b>	<b>2,678.49</b>	<b>11,080.38</b>

### Bank balances as at 19<sup>th</sup> June 2023

Business Saver Account:	20,752.79
Community Account:	<u>3,542.15</u> (when all cheques paid) 24,294.94

Plus 2 <sup>nd</sup> half year precept	6,000.00
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Less predicted spend to come to year end	11,080.38
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Less 25% Retention Buffer	3,250.00
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### Less Earmarked

Boundary walls	6,000.00
Tree work	5,000.00

<b>Residual Balance</b>	<b>4,964.56</b>
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### Explanations:

Fencing repairs may be allocated from Residual Balance and Projects budget

Administration spend will be over budget at end of financial year – Dropbox subscription £144 and extra HMRC outsource costs

HMRC tax being paid quarterly this year

£6,000 earmarked for boundary wall repairs therefore the £1,500 quote may be met by earmarked

**There were no Standing Orders or Direct Debit payments made during the period  
14<sup>th</sup> March 2023 to 19<sup>th</sup> June 2023**

**There was one Bank Transfer made between accounts during the period  
14<sup>th</sup> March 2023 to 19<sup>th</sup> June 2023**

**1<sup>st</sup> June 2023                    £5,000 from Community Account to Business Access A/C**

**The following payments have been met prior to meeting:**

Chq 101677	Mrs J Wright (salary March)	140.05
Chq 101678	Mrs J Wright (pettycash)	5.95
Chq 101679	HMRC (tax)	35.00
Chq 101680	Babergh DC (green bin hire)	59.00
Chq 101681	JPB Landscapes (grounds maint)	438.00
Chq 101682	Blake Tree Care (tree work)	96.00
Chq 101683	Mrs J Wright (salary April)	140.05
Chq 101684	JPB Landscapes (grounds maint)	660.00
Chq 101685	1 <sup>st</sup> Bures Scouts (bench & gate clean)	50.00
Chq 101686	BHIB Ltd (insurance)	392.51
Chq 101699	BHPC (dropbox)	144.00
Chq 101700	Mrs J Wright (pettycash)	12.40
Chq 101701	Mrs J Wright (salary May)	139.85
Chq 101687	C Holbrook (internal audit)	80.00
Chq 101688	J Aries (signs, Zoom x 2, cowslips, peat)	93.18
Chq 101689	JPB Landscapes (grounds maint)	660.00
Chq 101690	Anglian Water (charges)	29.74

**The following payments to be agreed at meeting:**

None

**Burial fees received prior to the meeting:**

Luxstone	Memorial t/l S & D Nevill & B Lawson	40.00
Luxstone	Memorial t/l Christopher Ayers	40.00
Hunnaball of Colchester	Interment t/l Pamela Steventon	100.00
J Edwards	Interment t/l Catherine Dawson	200.00
EOE Co-op Sudbury	Interment t/l Reginald Dolling	200.00
Stonewriters of Halstead	Memorial t/l Rowland Grindell	40.00

**Income received prior to the meeting:**

Barclays Bank	Interest	33.27
BHPC	Half year precept	3,000.00
BSMPC	Half year precept	3,000.00
HMRC	VAT refund	2,425.74